

Schedule B



STATEMENT OF WORK [Amended 9.1.2023]

This Statement of Work dated July 1, 2021 [amended 9.1.2023] is made in connection with the Service Agreement between undersigned parties (including any Schedules or other attachments thereto), as may be amended from time to time, and is subject to the terms and provisions of the Service Agreement and any amendments or supplements to this Statement of Work. Capitalized terms used but not otherwise defined in this Statement of Work shall have the meanings set forth for such terms in the Service Agreement.

ASSUMPTIONS:

- ❖ HWECC member secondary schools will be the primary driver for student recruitment at respective high schools.
- ❖ HWECC post-secondary partners will support essential off-ramps for youth apprenticeship with aligned programs, dual credit, recognition of industry credentials (as needed).
- ❖ HWECC leadership will actively work to recruit and engage all members of secondary partner districts and high schools.
- ❖ Sufficient students and employers will be recruited to support the pilots of each pathway.
- ❖ Regional funding can be secured to offset costs of work not covered by the Perkins Grant.

SCOPE OF PROJECT (3 Year):

Deliverables & Milestones:

- ❖ Career Cluster/Pathway Solution - Build and pilot and execute immersive work based learning to support 4 career cluster/pathways (aligned to CLNA report) and industry/school alignment:
 - Roadmap:
 - 2021-22 - Pilot Advanced Manufacturing; Design/Build IT/Cyber; Design Business
 - 2022-23 - Expand ADV Man; Pilot IT/Cyber; Design/Build Business; Healthcare
 - 2023-24 - Execute ADV Man; Expand IT/Cyber Pilot: Business & Healthcare
 - Ensure alignment of all work based learning programming to best practices in design, execution and evaluation - define, evaluate and resolve gaps in best practices through intentional education, support, and training for schools, employers and community based organization partners.
 - Design and Execute 4 Impact-Design Activities to address key areas of impact within the design and implementation of the WBL programming:
 - Education capacity building - identify and develop solutions to address barriers to student participation that exist with education systems across the consortium and with individual schools.
 - Employer capacity building - identify and develop design solutions to address barriers to employer participation to provide sufficient work based learning opportunities to support students at full impact of programming.
 - Targeted population solutions - identify and develop design solutions to address barriers to access for targeted populations of students with emphasis on BIPOC populations.

- Targeted community solutions - identify and develop design solutions to focus on ensuring impact for specific communities where systemic challenges create inequity and access for students to engage in work based learning programming.
- ❖ Capacity building for scale/impact solution -
 - Build, align and support a work based learning ecosystem of aligned organizations, partners and resources - education, employer, community based orgs, government partners.
 - Identify, develop and leverage sustainable funding to support programming - leveraging a two phase funding framework of project funding to support development (one-time costs) and on-going funding to support sustainable execution.
- ❖ Governance and impact solution:
 - Design regional steering committee comprised of education, community, and employer voice overseeing committees aligned to key activities/initiatives (eg. pathways; social impact; advocacy/promotion; and partnership management) for each career cluster/pathway
 - Develop data sharing and management solution to track key performance indicators of programming against goals
- ❖ Continued Partnership Services
 - Continued partnership services to maintain and grow programs throughout the partnership
 - WBL Support services
 - Convening services
 - Consultative services
 - Project Management/Evaluation

ACTIVITIES & TIMELINE:

- ❖ Pilot Year 1 (2021-2022)
 - Fall 2021
 - Career cluster/pathway Solution
 - Launch 1 year ADV Man career cluster/pathway pilot
 - Design second career cluster/pathway (IT/Cyber)
 - Capacity Building for Scale/Impact Solution
 - Impact design consultative services for increased school capacity
 - Governance and Impact Solution
 - Develop and maintain regional steering committee for governance of WBL solutions
 - Design and maintain data sharing and management solution to track key performance indicators of programming against goals
 - Spring 2022
 - Career Cluster/Pathway Solution
 - Launch second round of students in ADV Man career cluster/pathway for 1 semester (as needed)
 - Build second career cluster/pathway (IT/Cyber)
 - Design third career cluster/pathway (Business)
 - Capacity Building for Scale/Impact Solution
 - Impact design consultative services for targeted population (BIPOC)
 - Governance and Impact Solution

- Develop and maintain steering committees and advisory boards for designed career clusters/pathways
- Develop and maintain data sharing and management solution to track key performance indicators of programming against goals

❖ Year 2 (2022-2023)

➤ Fall 2022

- Career Cluster/Pathway Solution
 - Expand ADV Man career cluster/pathway
 - Launch 1 year pilot for career cluster/pathway 2 (IT/Cyber)
 - Design/build third & fourth career cluster/pathway (Business/Healthcare)
- Capacity Building for Scale/Impact Solution
 - Explore, Design and Implement post-secondary aligned WBL programming:
 - ◆ Hennepin Technical College - Apprenticeships in aligned cluster/pathways
 - ◆ North Hennepin Community College- Internships in aligned cluster/pathways
 - Impact design consultative services for increased employer capacity
- Governance and Impact Solution
 - Develop and maintain steering committees and advisory boards for designed career clusters/pathways
 - Develop and maintain data sharing and management solution to track key performance indicators of programming against goals

➤ Spring 2023

- Career Cluster/Pathway Solution
 - Maintain expansion of ADV Man career cluster/pathway
 - Maintain 1 year pilot for career cluster/pathway 2 (IT/Cyber)
 - Recruit for Fall launch pilot for third and fourth career cluster/pathway (Business & Healthcare)
 - Capacity Building for Scale/Impact Solution
 - ◆ Launch Post-secondary programming for Fall 2023
 - Impact design consultative services for targeted communities
- Governance and Impact Solution
 - Develop and maintain steering committees and advisory boards for designed career clusters/pathways
 - Develop and maintain data sharing and management solution to track key performance indicators of programming against goals

❖ Year 3 (2023-2024)

➤ Fall 2023

- Career Cluster/Pathway Solution
 - Execute full program year for ADV Man career cluster/pathway
 - Expand career cluster/pathway 2 (IT/Cyber)
 - Recruit Fall - to Launch Pilots (Spring) in career cluster/pathway 3 & 4 (Business & Healthcare)
 - Offer Career Exploration activities to students within pathways to advance career readiness.

- Provide GPS Ed employer support to schools with students in other WBL pathways offered by school through their WBL courses as needed.
 - Capacity Building for Scale/Impact Solution
 - Impact design consultative services for additional areas to increase impact
 - Conduct Human Centered Design - session with employees, students, schools to address barriers to scale/impact (dependent on additional funding secured by GPS Ed).
 - Governance and Impact Solution
 - Develop and maintain steering committees and advisory boards for designed career clusters/pathways
 - Develop and maintain data sharing and management solution to track key performance indicators of programming against goals
- Spring 2024
 - Career Cluster/Pathway Solution
 - Maintain execution of full program year for ADV Man career cluster/pathway
 - Maintain expansion of career cluster/pathway 2 (IT/Cyber)
 - Maintain expansion of career cluster/pathway 3 (Business & Healthcare)
 - Capacity Building for Scale/Impact Solution
 - Impact design consultative services for additional areas to increase impact
 - Governance and Impact Solution
 - Develop and maintain steering committees and advisory boards for designed career clusters/pathways
 - Develop and maintain data sharing and management solution to track key performance indicators of programming against goals
- ❖ Continued Partnership Services (2021-2024)
 - WBL Support Services
 - Onboard and training for all Schools and Employers to engage in Youth Apprenticeship Programming with Students.
 - Implement Impact solution activities (per design) for students, schools, employers and community focus.
 - Design, Build and support schools and employer execution of the YA programs with students: focus on:
 - Quality - aligned to best practices
 - Student Evaluation and Feedback
 - Direct support of students and employers through coaching as needed.
 - Convening Services
 - Support on-going funding strategic initiatives to support execution (braided between operational grants and school/employer contribution model, and/or subscription model)
 - Evaluation and management of career cluster/pathway, partnerships, and execution activities per school district.
 - Support schools in the recruitment and selection of students for Apprenticeship solutions
 - Consultative Services

- Design/Build-Implement credential career Pathways to support Youth Apprenticeship Program based on Roadmap
- Additional design work for scalability of program as needed
- Project Management/Evaluation
 - Ongoing facilitation and coordination of the work through project management and aligned meeting cadence.
 - Engagement with the regional steering committee and pathway committees support sustainable program activities.
 - Evaluation and reporting on outcomes and impact as defined.

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