

Minnesota Career Technical Education

Minnesota State Colleges and Universities and Minnesota Department of Education

Strengthening Career and Technical Education for the 21st Century Act (2018)

ALLOWABLE / UNALLOWABLE COSTS

...to develop, coordinate, implement, or improve career and technical education programs to meet the needs identified in the comprehensive needs assessment (Sect 135, Pg. 202-205 Perkins V: The official Guide)

Allowable Costs	Unallowable Costs						
<ul style="list-style-type: none"> • CTE Interest, Aptitude, and Ability Inventories (with consortium/state approval) • CTE-related software (with consortium/state approval) • CTE student organizations (advisor travel, instructional materials/supplies) • Charter schools (if part of a consortium and have MDE approved CTE programs) • Contracted services • Curriculum development/curriculum modification–CTE/ state-approved programs • Displays, demonstrations, and exhibits • Equipment/equipment upgrade (pre-approved) to meet industry standards • Expenditures for CTE career exploration and awareness down to 5th grade • Instructional materials and supplies related to CTE programs • Marketing and outreach activities related to CTE programs (brochures, videos, flyers, web design) • Meetings and conferences (registration fees, travel costs) related to CTE programs • Professional development costs for CTE personnel • Professional development related to CTE for non-CTE teachers/faculty/counselors (involved in CTE initiatives such as POS, academic technical integration, career awareness activities) • Professional service costs (consultants) • Program Advisory Committees • Program evaluation • Publication and printing costs related to CTE programs/ activities • Substitute pay for teachers, activities, and staff development related to CTE • Supplemental Support Services for Perkins special populations • Supportive personnel/instructional aids and devices • Teacher/faculty CTE in-services • Training costs (administrative, instructor, Perkins staff) • Transportation costs incurred for approved CTE programs, workshops, professional development for Career and Technical Student Organization competitions (administrators, counselors/advisors, CTE instructors, Perkins staff) <p>Approved CTSSO:</p> <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">HOSA</td> <td style="padding-right: 20px;">DECA/ Collegiate DECA</td> <td>FCCLA</td> </tr> <tr> <td>FFA</td> <td>BPA Secondary / Collegiate BPA</td> <td>SkillsUSA</td> </tr> </table> <ul style="list-style-type: none"> • Work-based learning activities for CTE teachers and students in approved programs 	HOSA	DECA/ Collegiate DECA	FCCLA	FFA	BPA Secondary / Collegiate BPA	SkillsUSA	<ul style="list-style-type: none"> Ø Alcoholic beverages Ø Alumni/ae activities Ø CTE instruction in approved postsecondary programs, shops, labs, and internships Ø Capital assets (non-instructional equipment, building, land and expenditures to make improvements to capital assets) Ø Child care (exception: Special Populations as defined by Perkins) Ø Commencement and convocation costs Ø Construction, renovation, and/or remodeling of facilities Ø Contributions and donations (cash, property, services) Ø Entertainment – amusement and social activities (sports tickets, <i>food may be viewed as entertainment</i>) Ø Expenditures for non-approved CTE programs (<i>may require consultation with state staff</i>) Ø Expenditures for career education prior to the 5th grades Ø Expenditures that supplant Ø Fines and penalties Ø Food (This is a high burden of proof to show that food is “necessary.” Follow federal, MDE and/or Minnesota State guidelines) Ø Fundraising Ø Gifts Ø Goods or services for personal/ individual use Ø Insurance Ø Interest Ø Items retained by students (supplies, clothing/uniforms, tools, calculators) Ø Monetary awards Ø Non-instructional furniture Ø Postsecondary customized training courses and programs Ø Political activities such as contributions, fund raising or lobbying Ø Promotional materials (T-shirts, pens, cups, key chains, book bags, etc.) Ø Remedial/developmental courses - both secondary and postsecondary levels Ø Scholarships Ø Student expenses/direct assistance to students (tuition, tools, fees, car repair, etc.) Ø Student stipends Ø Vehicles, unless used directly for CTE instruction (purchasing vehicles requires consultation with state staff)
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